

## EQUIPMENT MAINTENANCE WORKER

Class Code	OT Status	EEO Category	Represented Status	Salary Grade	Effective Date	Status	Pages
	Non-Exempt	Service/Maintenance	PEU Local 1	60	07/01/2017	Classified	1 of 3

### DEFINITION

To perform routine preventive maintenance and minor repair to electrical, plumbing, swimming pools and mechanical systems.

### DISTINGUISHING CHARACTERISTICS

**Equipment Maintenance Worker** – Positions in this classification are task focused and require a general understanding of a wide variety of electrical, plumbing, swimming pools and mechanical systems.

**Equipment Maintenance Worker, Senior** - Positions in this classification have skilled knowledge of a wide variety of electrical, plumbing, swimming pools and mechanical systems and provide guidance and instruction on techniques, methods and procedures for accomplishing assigned tasks and solving problems.

### SUPERVISION RECEIVED AND EXERCISED

- Receives supervision from a departmental supervisor or manager.
- May receive technical or functional supervision from higher-level departmental personnel.
- May provide training and direction to student assistants.

### EXAMPLES OF DUTIES

Duties may include, but are not limited to, the following:

- Performs preventive maintenance on a variety of mechanical equipment; lubricates bearings and motors, changes filters and drive belts, lubricates and adjusts dampers.
- Troubleshoots and repairs power distribution and emergency systems, control wiring, lighting, communication systems and clocks.
- Repairs and replace faucets, flush valves, sink drains and drinking fountains; cleans clogged drains and replaces traps.
- Replaces and maintains motors, bearings, pumps, fan assemblies, thermostats and pulleys.
- Performs preventative maintenance, troubleshooting and repair on swimming pool, including repairing broken deck concrete, broken tile and holes in the bottom of the pools; repairs or replaces pipes in the pool circulation system.
- Maintains cleanliness of pool facility; maintains and logs chemical balance of pool water.
- Back washes pool filter system and replaces filter elements; adjusts and repairs automatic pool vacuums; performs shut down of pools for winter.
- Troubleshoots and repairs fire alarm system, including above- and under-ground wiring.
- Conducts and aids in the testing of the campus fire alarm system routinely and performs repairs to insure proper function.
- Assists with boiler maintenance; flushes, cleans and repairs leaks.
- Assists with installation projects, including light poles, electrical circuits and light fixtures.
- Assists contractors in performing a variety of electrical, plumbing and mechanical maintenance.

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	Non-Exempt	Service/Maintenance	PEU Local 1	60	07/01/2017	Classified	2 of 3

- Inventories supplies and equipment.
- Prepares reports of work performed and materials used.
- Supervises and trains student workers on assigned tasks.
- Performs related duties as assigned.

### MINIMUM QUALIFICATIONS

Knowledge of:

- Tools, equipment and procedures used in minor repair and adjustment of a variety of building facilities and equipment.
- Methods used in performing preventive maintenance on mechanical equipment.
- Methods, materials, tools and equipment used in swimming pool maintenance work.
- Use and maintenance of a variety of power hand tools.
- Safe work practices.
- Fire alarm system troubleshooting and repair.
- Industrial and commercial electrical systems.

Skill/Ability to:

- Inspect, locate and repair plumbing, electrical and mechanical defects.
- Maintain, troubleshoot and repair a variety of HVAC equipment in use by the District.
- Use the tools and equipment necessary in the repair and maintenance of mechanical equipment.
- Perform all maintenance required for proper functioning of a large swimming pool.
- Read and interpret blueprints and schematics.
- Troubleshoot and repair a variety of lighting fixtures
- Understand and follow oral and written instructions.
- Adapt to changing conditions and learn new procedures involved with the maintenance of a large facility.
- Establish and maintain cooperative work relationships with those contacted in the performance of required duties.
- Perform heavy physical labor, including lifting and moving items weighing up to 50 pounds.
- Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, race, ethnicity, gender identity, sexual orientation, age, mental or physical disability, and religious background of all students, faculty and staff, and with all individuals encountered in the performance of required duties.

### EXPERIENCE AND TRAINING

- Three (3) years of experience in equipment maintenance and repair.



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	Non-Exempt	Service/Maintenance	PEU Local 1	60	07/01/2017	Classified	3 of 3

### EDUCATION/LICENSE OR CERTIFICATE

- Possession of a high school diploma/GED or the equivalent.
- Possession of, or ability to obtain, an appropriate, valid California driver's license.
- Possession of, or ability to obtain, an appropriate, valid swimming pool operators certificate.

Adopted: 07/01/17